

LYDIA MODISE AWARDED EMPLOYEE OF THE YEAR



From left: cllr. Mpho Khunou, executive mayor of RLM; Lydia Modise, senior superintendent of Public Safety; and Nqobile Sithole, municipal manager.

Rustenburg – The Rustenburg Local Municipality (RLM) hosted a black tie celebration for the Mayoral Employee of the Year awards at the Civic Centre on Thursday, 5 October. Nominees of RLM each received a cash voucher for their hard work throughout the year. Executive mayor, cllr. Mpho Khunou announced Lydia Modise, senior superintendent of Public Safety as the overall winner of Employee of the Year. Said Khunou: “We appreciate the hard work and dedication of our employees! We thank each and every one of you.” It was not easy to meet the criteria, but Lydia Modise satisfied all the criteria and surpassed them by far! She scooped the overall winning trophy worth R 20 000.00, as the best employee of the year. Mangope is absolutely dedicated to her job; she serves residents with passion. She organises campaigns, special operations, workshop sessions, sponsorships and funding, all in the interest of communities.

Join BirdLife Rustenburg this weekend

Rustenburg – BirdLife Rustenburg’s October outing will be held on the weekend of 20-22 October and will be to Nylsvley Nature Reserve. This reserve is situated in the 70km long Nyl Floodplain. It is one of SA’s largest and least impacted wetlands (4000 hectares) and is also a Ramsar Site (a wetland of International importance). Apart from the almost 400 species of birds there are also over a thousand large mammals including breeding herds of Tsessebe and Roan antelope. Target species will be all water birds but with emphasis on the members of the Crake family. BirdLife Rustenburg will be camping at the reserve and will meet there on the Friday. Bring along everything that you will need for the weekend. They leave for home on the Sunday morning. There is a small entrance fee to the Park and a R20 donation for non-paid up

members. All are welcome to what should be a very productive outing. Should you wish to learn more about, participate in any of our events or if you have any birding topics to report or need help with identification of a bird (a picture will help), please feel free to contact BirdLife Rustenburg’s chairperson, Shaun McGillewie on 083-702 1462.



Long Crested Eagle



RUSTENBURG LOCAL MUNICIPALITY

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EXTERNAL ADVERTISEMENT

“A World Class City where all communities enjoy the high quality of life”.

The Rustenburg Local Municipality seeks to fill the following vacancies:

Disabled applicants, who meet the stated requirements of the position, are encouraged to apply and please indicate the nature of their disability.

NB: Applicants are notified of the addendum of the position (Unit Manager: Project Management Unit (Ref: OMM-B1)) which was advertised on the City Press Newspaper on 8th October 2017. The details are as follows:

I. OFFICE OF THE MUNICIPAL MANAGER

11. UNIT MANAGER: PROJECT MANAGEMENT UNIT (REF: OMM-I1)

Salary: R468 408 – R586 152 p/a (Level 2) plus Transport Allowance

Requirements:

- B-Degree in Engineering/ B-Tech: Civil Engineering plus Project Management.
- 5 years’ experience in Project Management within local government, whereof 2 years in a managerial capacity.
- Registration with the Engineering Council of South Africa (ECSA) or in process of being registered.
- A Valid Driver’s License

Knowledge & Skills:

- In depth knowledge to integrate, co-ordinate project management, and financially administer capital projects.
- Computer Literacy

Duties:

- Main duties will include but are not limited to co-ordination of all the Rustenburg Local Municipality’s Project Management Unit and other infrastructure projects; which are inter alia but are not limited to;
- Liaison with provincial as well as other line function departments through formal regular evaluation/ progress meetings.
- Project manage the labour intensive projects in line with Expanded Public Works Programme framework.
- Conduct site visits. Meeting to ensure compliance with the business plan conditions as per MIG guidelines and other infrastructure grants.
- Monitor and evaluate projects
- Manage cash flow and committed project expenditure for MIG projects and other infrastructure grants.
- Liaise with other spheres of Government, Municipalities, Councillors and the public.
- Ensure implementation of all municipal projects, performance Management System, policies and procedures of the Municipality.

12. UNIT MANAGER: REGIONAL COMMUNITY CENTRES (REF: OMM-I2)

Salary: R468 408 – R586 152 p/a (Level 2) plus Transport Allowance

Requirements:

- Applicable 3 year tertiary qualification
- 3-4 years applicable experience in local government.
- A Valid Drivers License

Knowledge & Skills:

- Extensive knowledge of all applicable legislation and policies.
- Computer Literacy
- Excellent communication and management skills
- Sound knowledge of financial management
- Excellent administrative and people management skills

Duties:

- Responsible for the effective and efficient functioning of Regional Community Centres of the Rustenburg Local Municipality as well as the Multi-purpose Community Centre (MPCC) of which the MPCC is in partnership with provincial and national government departments.
- Ensure the establishment of one-stop-information centres, through which information, communication and services of the Rustenburg Local Municipality can be brought closer to all communities in the jurisdiction areas of the Municipality, which includes payment for municipal services.

13. INTERNAL AUDITOR (REF: OMM-I3)

Salary: R407 532 – R438 912 /pa (Level 4)

Requirements:

- National Diploma / B.Com in Internal Auditing / Auditing, Financial Accounting.
- IAT qualification and studies towards CIA will be an added advantage.
- Minimum of 3 years’ experience in an audit work environment.
- Audit software experience.

- A valid driver’s licence.

Knowledge & Skills:

- Ability to understand, interpret and apply relevant legislation, regulations, frameworks, standards and guidelines, Municipal Finance Management Act, Municipal Systems Act, Municipal Structures Act, National Treasury Internal Audit Framework Institute of Internal Auditors (IIA) International Standard for the Professional Practice of Internal Auditing (ISPPIA)
- Generally Recognised Accounting Principles (GRAP).
- Skills in the applications of audit methodology and execution of audit procedures in accordance with the approved strategic operational plan.
- Good interpersonal, written and verbal communication skills.
- Analytical skills, ability to work independently and under pressure.
- Presentation skills, facilitation skills, strong financial skills, audit skills.
- Proficient with Microsoft Office (MS-Word, MS Excel (at an advanced level of proficiency), MS PowerPoint, MS Outlook).

Duties:

- Perform audit in accordance with the audit methodology.
- Assist with audit planning and compilation of reports.
- Document fieldwork.
- Assist in ensuring effective and efficient audits. Keep time records.
- Assist in conducting assigned audit projects from initiation to issue of final audit reports.
- Ensure that recommendations made are relevant, value adding, practical and supportable.
- Be involved in overall performance of audit procedures, including identifying and defining issues, developing criteria, reviewing and analysing evidence, and documenting client processes and procedures.
- Plan, develop and assist in executing comprehensive audit programmes, including performance, financial and compliance audits, in assigned area or as requested by Internal Audit Management.
- Maintain organisational professional ethical standards

1. Appointments will be made according to the Council’s Employment Equity Plan, which ensures representation of designated groups in the Municipality, including those with disabilities.
2. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
3. Only hard copies will be accepted. No faxed or electronic applications will be accepted. Application forms are obtained on the Municipal website: www.rustenburg.gov.za
4. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment

will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

5. All applications must be submitted with a detailed CV, Certified copies of qualifications, ID document and driver’s licence, the names of three references from current and previous employers and a fully completed official application form, as available from the municipal website or the Human Resources Department, to be couriered to Directorate: Corporate Support Services, Unit: Human Resources, c/o Nelson Mandela & Beyers Naude Drive, Rustenburg 0299, P O Box 16, Rustenburg 0300. Please mark envelope “VACANCY”. Administrative enquiries may be directed to Human Resources at tel. 014-590 3514/ 3200.