



Zondereinde is an established platinum group metal (PGM) mine in the Limpopo province which produces some 300 000 PGM ounces annually. The Zondereinde mine is the home of pioneering technology and innovation both in the underground workings and at its world-class metallurgical infrastructure. Zondereinde is situated some 40km from Thabazimbi, in close proximity to the naturally scenic Pilanesberg and Waterberg reserve.

## CREDIT CONTROL

(Ref: ZEFIN2/17) Grade: C Lower Band

### Role requirements

- Grade 12 with Accounting & Mathematics
- 2 years relevant experience in a similar role
- Computer literate for role with relevant experience of financial systems

**Advantageous** - Accounting Certificate achieved at NQF Level 5

### Required competencies and knowledge

- Knowledge of Accounting Principles and Finance Principles
- Ability to work independently as part of a team
- Analytical ability
- Problem solving ability

### Key performance areas

- Ensure that timeous payments are made according to the Company's terms
- Responds efficiently and effectively to queries and problems regarding accounts payment submitted by internal and external suppliers
- Initiate and ensure accurate record

### Applications close: 17 March 2017.

Zondereinde mine shall apply the employment equity principles as set out in the company's Employment Equity Policy which is in compliance with the South African Employment Equity Act. Should you comply with all the requirements please submit your curriculum vitae to [hrapplications@norplats.co.za](mailto:hrapplications@norplats.co.za) and please quote the job title and reference number in the subject box.

Kindly note that Zondereinde will only correspond with shortlisted candidates. Should you not hear from the company within 21 days after the closing date for application please consider your application as unsuccessful.



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## COST ACCOUNTANT

(Ref: ZEFIN3/17) Grade: C Upper Band

The role incumbent is responsible for assisting the Management Accountant with the process of identification, measurement, accumulation, analysis, preparation, interpretation and communication of information.

### Role requirements

- Proof of completion of an B-Com Degree in Accounting or equivalent qualification.
- 2 years relevant mine accounting experience.
- Appropriate Financial Systems knowledge and related practices/legislation to role.
- Good interpersonal and communication skills.
- Computer literate for role

### Required Competencies

- Displaying professionalism.
- Applicants will be expected to demonstrate competence in the following areas:
- Problem Solving ability (analytical)
- Achievement and results driven
- Emotional maturity
- Independent

### Key performance areas

- Compile budgets.
- Implement corporate governance procedures, risk management and internal controls.
- Identify, track and manage key business drivers.
- Offer professional judgement on financial matters and advising on ways of improving business performance.
- Effective departmental work.

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## STOPER

(Ref: ZEMIN 3/17) Grade: C Lower band

### Role requirements

- Applicants must have at least a Grade 10/Std 8 certificate or equivalent.
- Must have 5 years' Mining experience.
- Must be in possession of a valid Blasting Certificate
- Must have a valid certificate of fitness.
- Must be proficient in English

### Key performance areas

- Ensuring safe, efficient and cost effective underground mining in meeting specific targets.
- Compliance with policies and procedures for mining activities.
- Ensuring Health and safety of subordinates in areas of responsibility.
- The core outputs of the role are to ensure the maintenance of effective systems, management of all mining activities and functions/processes. It also requires good employee relations, and to achieve production

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## ASSISTANT FINANCIAL ACCOUNTANT

(Ref: ZEFIN4/17) Grade: C Upper Band

The role incumbent is responsible for the effective administration and streamlining of financial reporting. Duties include the management of accounts, managing of ledgers, processing invoices and preparing VAT and other statutory returns.

### Role requirements

- B-Com Degree or a National Diploma in Financial Accounting.
- 3 years relevant mine accounting experience
- Appropriate Financial Systems knowledge and related practices/legislation to role
- Good interpersonal and communication skills.
- Computer literate for role

### Required Competencies

- Displaying professionalism.
- Applicants will be expected to demonstrate competence in the following areas:
- Problem Solving ability (analytical)
- Achievement and results driven
- Emotional maturity
- Independent

### Key performance areas

- Manage ERM system according to required standards
- Ensure that all transactions are managed according to IFRS
- Managing accounts and ensure that customers are maintained
- Conduct reconciliations to ensure accurate transactions and compliance
- Compile accurate reports for the business as required
- Effective administration and streamlining of financial reporting

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# Zinniaville Secondary School, Gala Event you're invited

**Rustenburg** – On Saturday, 11 March 2017, the Zinniaville Secondary School will be hosting a fundraising dinner at the Rustenburg Civic Centre. The purpose of this initiative is to raise funds for a much needed covered steel structure that will be used for the school's assembly, car park and multi-purpose area. The school does not have a school hall to host schooling events. However, in the near future they have plans to build a covered assembly area.

The gala dinner will also serve as part of the school's quality learning and teaching campaign, ensuring we have a "Mother of All Reunions" at their function. A far many large companies have donated generously towards this worthy cause.

The evening will also host the locally renowned entertainer from Lenasia Mr Bushan Dass of Bushan Productions. Guests will be treated to an exotic and exciting Indian Cuisine that will tantalize their palettes.

This is an event not to be missed as they will also acknowledge the role played by their ex-principals, teachers and learners of yesteryears.

They appeal to all parents, friends and learners of this elite institution to be part of this project, let's join hands for the improvement of the school infrastructure.

Support them by buying a single ticket for only R450 or purchase a full table for R 5 000.

Zinniaville Secondary School prides itself for serving the greater community of Rustenburg for the past 44 years by providing excellent quality education, producing outstanding matric results since its establishment.

The guest speakers will be one of the school's ex-pupils who is now a renowned cardiologist, Dr Riaz Motara.

**Feel free to contact the school for additional information on 014-538 0152 or per email on 600102359zss@gmail.com.**

