



Berno Roodt, human resources manager at Sibanye Stillwater, handing out a pair of shoes to a learner.

School shoes to less privileged

Rustenburg – Sibanye Stillwater in partnership with Rustenburg Local Municipality and Minopex donated school shoes, school bags and sanitary towels to Rauwane Sepeng Highschool learners on Thursday, 8 February. The donations were part of ensuring that learners get the support they need to pass. “Every learner needs to be treated with respect and dignity despite of their family background. We hope this motivates learners to study harder,” says Dikago Mathuloe, sustainable development manager at Sibanye Stillwater.



Dikago Mathuloe, sustainable development manager at Sibanye, on left.



EXTERNAL ADVERTISEMENT

The Rustenburg Local Municipality seeks to fill the following vacancies: Disabled applicants, who meet the stated requirements of the position, are encouraged to apply and please indicate the nature of their disability.

A. OFFICE OF THE MUNICIPAL MANAGER

A1. UNIT MANAGER: PROJECT MANAGEMENT UNIT (REF: OMM-A1)

Salary: R468 408 – R586 152 p/a (Level 2) plus Transport Allowance.

Requirements:

- B-Degree in Engineering/ B-Tech: Civil Engineering plus Project Management.
- 5 years' experience in Project Management within local government, whereof 2 years in a managerial capacity.
- Registration with the Engineering Council of South Africa (ECSA) or in process of being registered.
- A Valid Driver's License

Knowledge & Skills:

- In depth knowledge to integrate, co-ordinate project management, and financially administer capital projects.
- Computer Literacy

Duties:

- Main duties will include but are not limited to co-ordination of all the Rustenburg Local Municipality's Project Management Unit and other infrastructure projects; which are inter alia but are not limited to;
- Liaison with provincial as well as other line function departments through formal regular evaluation/ progress meetings.
- Project manage the labour intensive projects in line with Expanded Public Works Programme framework.
- Conduct site visits. Meeting to ensure compliance with the business plan conditions as per MIG guidelines and other infrastructure grants.
- Monitor and evaluate projects
- Manage cash flow and committed project expenditure for MIG projects and other infrastructure grants.
- Liaise with other spheres of Government, Municipalities, Councillors and the public.
- Ensure implementation of all municipal projects, performance Management System, policies and procedures of the Municipality.

B. OFFICE OF THE SPEAKER

B1: MANAGER: OFFICE OF THE SPEAKER (REF: OS-B1)

FIVE YEAR FIXED TERM CONTRACT

Total remuneration package will be in terms of Government Gazette No. 38946, No. 40118 dated 4 July 2016 (i.e. Minimum R1 267 055, Midpoint R1 535 832 and Maximum R1 804 596 /annum) the incumbent will be reporting to the Municipal Manager.

Requirements:

- Bachelors Degree in Public Administration
- 3-5 years applicable experience in Local Government
- Ability to maintain high confidentiality with the Political Leadership of the Municipality
- Valid Drivers License

Knowledge & Skills:

- Knowledge of Municipal Governance
- Understanding of Municipal Systems Act, Municipal Structures Act and Municipal Finance Management Act.
- Good analytical, interpersonal relation skills
- Excellent leadership and management skills
- Willingness and readiness to work long hours and under pressure

Duties:

- Assist and support the Speaker in executing the legislative responsibilities and any other duties and powers delegated by Council
- Advise and support the Speaker on administrative and strategic decisions
- Develop, monitor and review policies in line with relevant legislations applicable to the Office of the Speaker
- Oversee the operation and establishment of the Ward Committees and all matters pertaining thereto.
- Develop and oversee the establishment and operation of Ward Committees
- Monitor Council Meetings and other responsibilities such as Rules of Order of Council
- Facilitate the compilation and the distribution of all Council Committee's agendas and minutes and ensure that Council resolutions are implemented accordingly.
- Ensure consultative processes of all Wards/ Villages within the jurisdiction of the Municipality

C. DIRECTORATE: TECHNICAL AND INFRASTRUCTURE SERVICES

C1. SUPERINTENDENT: MECHANICAL WORKSHOP (Ref: DTIS-C1)

Salary: R 326 076 – R 360 072 p/a (Level 6) plus Travelling Allowance Scheme

Requirements:

- National Diploma in Mechanical
- Trade Test Certificate
- 3 years' experience in Mechanical engineering background and Supervision
- Valid drivers license.

Knowledge & Skills:

- Knowledge of plant plan preventative maintenance
- Critical thinking and good communications, section planning and budget management
- Knowledge of Microsoft Office and Internet.
- Section planning & budget management experience.

Duties:

- Management performance of routine maintenance work as per schedule.
- Identify faults and repair breakdowns.
- Maintain safe, health, efficient and clean working environment.
- Apply safe working environment, order spares and components as needed.
- Manage projects where cross cutting solutions regarding similar breakdown problems are implemented and monitor general maintenance standards of structures and machinery.

C2: AIR CONDITION TECHNICIAN (Ref: DTIS-C2)

Salary: R 326 076 – R 360 072 p/a (Level 6)

Requirements:

- National diploma in Air-Conditioning and Refrigeration Management or equivalent qualifications
- 2 years experience in similar field
- Valid drivers license.

Knowledge & Skills:

- Knowledge of three phase and single phase electrical circuit and plumbing.
- Commercial and industrial air conditioning and general handyman duties.
- Skills on dry coil systems and circulation pump.

Duties:

- Good housekeeping, regular plant maintenance.
- Improvement and modification to equipment.
- Conduct planned and un-planned maintenance.
- Safety adherence.
- Supervision of engineering aides and assistants.

1. Appointments will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality, including those with disabilities.
2. Senior managers are required to complete a senior managers application form available on the municipal website.
3. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
4. Only hard copies will be accepted. No faxed or electronic applications will be accepted.
5. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.
6. All applications must be submitted with a detailed CV, Certified copies of qualifications, ID document and driver's licence, the names of three references from current and previous employers and a fully completed official application form, as available from the municipal website or the Human Resources Department, to be couriered to Directorate: Corporate Support Services, Unit: Human Resources, c/o Nelson Mandela & Beyers Naude Drive, Rustenburg 0299, P O Box 16, Rustenburg 0300. Please mark envelope "VACANCY". Administrative enquiries may be directed to Human Resources at tel. 014-590 3989/ 3039 / 3900.

CLOSING DATE: 15 FEBRUARY 2018 | Notice number: 02/2018

"A World Class City where all communities enjoy the high quality of life."



RUSTENBURG EMERGENCY CONTACT NUMBERS

SAPS

Rtb Saps Community Service Centre:
014 590 4126/27/39
Rtb SAPS Radio Control Centre:
014 590 4115/6/7
SAPS Boitekong:
014 593/6001/6002/6003
SAPS Emergency No. (Cellphones only): 112
SAPS Marikana: 014 572 3100/43
SAPS Rtb: 014 590 4112
SAPS Thlabane: 014 565 9171/54/59

AMBULANCE

Ambulance / Metro Control Room:
014 597 6612
Ambulance / Metro Control Room (Provincial): 10177

MEDICAL EMERGENCY

Med 24/7 (Private): 014 592 7801
ER24: 084 124
NetCare 911: 082 911
Trauma Rescue:
014 594 0689 / 0861 789 911
Ferncrest Hospital (Emergencies):
014 568 4339/8
Peglerae Hospital (Casualties):
014 597 2823

HOSPITALS

Ferncrest Hospital: 014 568 4399
JST (Provincial Hospital):
014 590 5212 / 5100
La Femme Clinic: 014 594 9500
RusMed 24: 014 523 9378/9351

SNAKE EMERGENCY NUMBERS

Phillip Snyman – 079 527 4294 or 078 108 4543
Déan Jonker – 079 977 3358
Deanjonker12@gmail.com

CLEANING SERVICES 24/7

CIA Crime Incident Accident: 079 498 7606

FIRE

Fire Department: 014 590 3232 /3444/3333
RLM Emergencies (Fire): 014 590 3090

RTB LOCAL MUNICIPALITY

RLM Accounts Queries:
014 590 3508/ 3024
RLM Customer Care Supervisor:
014 590 3872
RLM Emergencies (Fire Dept.):
014 590 3090/3232
RLM Finance Call Centre:
014 590 3849/ 3865/3890/3024
RLM Switchboard: 014 590 3111

ALARMS

ADT (Control Room):
086 121 2520 / 086 121 2501
Oracle Protection Services:
014 533 3062/3726 / 081 358 4032
Wesalarms: 014 592 8364

SSR & CPF/GPF

CPF Sector 1: 071 175 2804
CPF Sector 2: 072 907 0844
CPF Sector 3: 072 204 4847
CPF Sector 4: 060 897 5488
CPF Sector 5: 082 573 3712
CPF Sector 6: 079 227 9748
Staan Saam RTB: 072 787 2550
Staan Saam Rustenburg Community Watch: 083 296 6949

SOUTH AFRICAN COMMUNITY CRIME WATCH RUSTENBURG (SACCW)

079 689 0961

ANIMAL EMERGENCIES

Animal Clinic Zinniville: 014 538 2114
ARAN Veterinary Clinic: 014 592 6007
Bergbos Diereklíniek: 014 533 1959/2084
Bergbos Diereklíniek (A/H): 083 653 1081
Rtb SPCA: 014 592 3181
Rtb SPCA (A/H): 072 933 7723

WATER

Water Problem Helpline: 014 590 3088

ELECTRICITY

Electricity Helpline: 014 590 3198
Eskom National Line: 086 003 7566

ROAD & TRAFFIC

Bakwena N4 Toll Road: 0800 225 9362
Traffic Control Room (Rtb): 014 590 3221

PLATINUM WEEKLY NEWSPAPER: 014 592 5653 / 072 482 6871.